

# anko

## Cross Cut Shredder Instruction Manual

Keycode: 42735915



# PAPER SHREDDER

Cutting Style: Cross Cut

Entry Width: 220mm

Shred Capacity: 5 sheets (A4/paper)

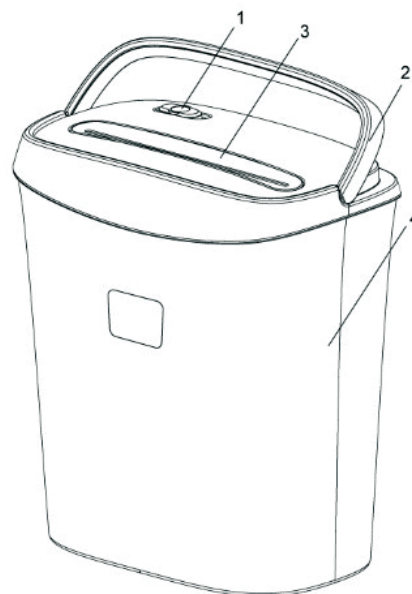
Input: 220-240V~50Hz

Confetti cut size: 5 x 35mm

Power: 265W 1A

Operating cycle: 2 min on / 40 min off

Net weight: 2.9kg



## NAMES OF COMPONENTS

1. 3-Position slide switch for AUTO, OFF and REV.
2. Handle
3. Paper entry. Put paper into this entry to shred.
4. Waste basket. It is used to undertake the shredded paper.

## SAFETY SYMBOLS

**Warning:** Please pay attention to the safety instruction before operating the machine, as misuse may cause injury to the users and damage the machine.



Avoid touching the document feed opening with hands.

NO FINGERS



NO STAPLES

Do not insert paper clips or staples into the infeed slot.



NO PAPERCLIPS

## INSTALL GUIDE

1. Put the machine on a flat table or floor.
2. Align the shredder header limited switch to the waste basket back side, the front side has a transparent window.



3. Insert power plug into the corresponding electric socket and make sure that working voltage comply with supplying voltage.

## **OPERATION GUIDE AND REMARKS**

1. Set the slide switch to 'AUTO', and the machine will be in standby mode. Put the paper to be shredded vertically into the entry, the machine will start shredding automatically and return to standby mode after shredding.
2. When jamming is caused by inserting too much paper, or if you want to withdraw the paper immediately when shredding, set the slide switch to "REV". The machine does the reverse rotation for about 1 second and returns the paper that has not been shredded. Set the switch to "OFF" after the paper has been returned.
3. To ensure your machine has a long use life and exerts good shredding function, please do not exceed the maximum sheets of paper that can be shredded each time.
4. If the machine works continuously or spasmodically for a long time, it may pause when the temperature of the motor gets too hot. After resting for a period of time, it can work again; **Duty cycle: 2mins on, 40mins off.**
5. Please do not put clips, adhesive paper, adhesive tapes, or clothes into the paper entry in order to avoid damaging the blades or lowering the shredding performance;
6. If you want to clean the wastebasket or the machine, or if the machine is not to be used for a long time, please cut off the electric power and unplug the machine from the mains socket.

## **SAFETY OPERATION GUIDE**

1. Before use, please read the introduction manual carefully;
2. Keep ties, jewelry, hair, etc. away from the machine to insure personal safety;
3. Do not place the machine near heat sources or in humid environments for a long time;
4. Please use the machine near the electric socket to unplug easily;
5. When cleaning the machine or repairing the damaged plug, please unplug it from the electric socket first;
6. Machine must be kept away from children and pets;
7. If the machine is not to be used for a long time, please cut off the electric power and unplug.
8. Do not shred cloth ,plastic ,metal and paper with staples, clips, gummed or wet paper.
9. Please cut off the power when you clean the machine. It is better to use a soft cloth with soft soap water or cleanser. Do not let the liquor go inside of the machine. Do not use bleaching powder, gasoline and thinner to wash the machine.

## TROUBLESHOOTING

Index	Abnormities	Cause	Countermeasure
1	After finishing the normal shredding, the shredder does not return to standby mode.	Too much scrapped paper in the wastebasket, so that the scrapped paper cannot fall and leave the exit.	<ol style="list-style-type: none"> <li>1. Cut off the power, and empty the wastebasket.</li> <li>2. Cut off the power, and press the scrapped paper down to keep them away from the machine head.</li> </ol>
2	Paper feed or positive rotation is normal, but there are still some scrapped paper hanging at the exit after finishing.	The slots of the blades are clamping onto the scrapped paper.	Set the slide switch to "REV" (if needed, please clean the scrapped paper at the exit).
3	Shredder does not work after withdrawing paper.	Scrapped paper is blocking the automatic sensor.	Set the slide switch to "REV".
4	Paper is fed into the entry, but shredder does not work.	Paper is not touching the automatic sensor.	Adjust the angle of the paper fed into the shredder to ensure that it touches the automatic sensor.
5	The paper is jammed, and the machine stops rotating.	<ol style="list-style-type: none"> <li>1. The sheets of paper inserted is more than the maximum capacity.</li> <li>2. Locked rotor makes the motor overheat and temperature protection operates.</li> </ol>	<ol style="list-style-type: none"> <li>1. Set the slide switch to "REV" and withdraw the shredding paper.</li> <li>2. Unplug and let the machine rest for a while.</li> </ol>
6	The machine doesn't start after inserting a sheet of paper, or stops running when paper is being inserted.	The paper is too thin, too soft, humid, or too crinkly to activate automatic inductive device.	<ol style="list-style-type: none"> <li>1. Fold the paper and insert it again.</li> <li>2. Set the slide switch to "REV".</li> </ol>

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